



Monthly Report May 2009

News

Central Library Participates in Power Reduction Effort

During the week of May 18-22 Central Library staff joined the other General Library Building (GLB) staff in making a special effort to reduce power consumption in the building. The goal was to reduce as much power use as possible throughout the week, with special attention paid in the evenings to see how low we could get on the kilowatt usage chart by turning off as much equipment and as many lights as practical. Erratic weather during our March test affected the results, and another power reduction test was thought to be needed. (Reported by Robyn Harris)

Paula Covington Receives Consultancy Appointment at Oxford University

Paula Covington will be undertaking a "consultancy" for the Bodleian Library in Oxford as the Latin American subject specialist for two and a half months this summer. She will meet with key academics in Latin American and Hispanic Studies to determine their research needs; and evaluate the university's various Latin American collections both at the Bodleian libraries and at the Taylorian. In addition, she will train the new subject specialist(s) in collections work for Hispanic and Latin American Studies and prepare a set of recommendations for future directions in this field.

This is a great opportunity for Paula, both professionally and personally. She says she is very excited and expects to learn a lot that will be beneficial for Vanderbilt, the Library, and herself as well. Congratulations, Paula! (Reported by Robyn Harris)

Peepapalooza 2009

One of the highlights of May was the annual celebration of Peepapalooza on May 6th. All attendees enjoyed the sweet treats and fresh fruit, and the efforts to burst the Peepapalooza piñata! Our grateful thanks to Ramona Romero for once again facilitating this enjoyable event. Thanks as well to the other Central staff members who assisted in the event—including Mary Aquila, Terri Bante, Melinda Brown and Deborah Lilton.

Emeriti Faculty Library Staff Appreciation Party

Our good friends, the emeriti faculty who use carrels in the Central Library on a regular (often daily) basis, once again arranged and hosted a party with refreshments and light snacks honoring the GLB library staff for their assistance and hospitality throughout the year. Professors Emeriti Barbara Bowen, Paul Conkin, Erwin Hargrove, Richard Porter, and Matthew Ramsey sponsored this annual event. (Unfortunately Prof. Ramsey could not attend.) This party was well attended by library staff. The professors emeriti appreciated the opportunity to meet and get acquainted with Dean Dowell, as well as chat with a number of library staff in a relaxed and informal situation at the end of a work day on May 28th.

Collection Development (Jared Ingersoll)

Collection Development

- Bibliographers attended open meeting on DiscoverLibrary.
- Jared Ingersoll met with Ebrary representative Stan Smith. Issues discussed include Ebrary purchases through Blackwell's Echo ordering platform.
- Yvonne Boyer received material from the gift of Professor Robert Greer Cohn (Stanford U) for the Bandy Center.
- Yvonne Boyer worked to implement a new approval program for Exhibition Catalogues with Worldwide (Replaces Yankee plan.)

- Amy Stewart-Mailhiot worked with Andrew Tomarken on backfile selection and purchase for psychology

Publication and Professional Development

Yvonne Boyer consulted on a short piece for the Spring 2009 *Acorn Chronicle* on the 40th anniversary of the W. T. Bandy Center.

Training and Outreach

- Peter Brush met with two history department personnel to discuss searching techniques for new book.
- Yvonne Boyer worked with curators of the Frist Center for the Visual Arts exhibition "*Twilight Visions: Surrealism, Photography, and Paris*" regarding loan arrangements of Pascal Pia books.
- Yvonne Boyer met with Professor Robert Mode and his graduate assistant (regarding research methods for art history).
- Yvonne Boyer met with Professor Holly Tucker, French Dept.
- Sue Widmer attended the Webinar: "Beyond the Institutional Repository: Campus Research Distribution Strategies".
- Ramona Romero attended the Classical Studies graduate student reception.

Other

Yvonne Boyer consulted with Frank Lester on development questions for the W. T. Bandy Center website. Yvonne has been working at Dean Dowell's request to select materials for a small exhibit from the W. T. Bandy Center to be mounted in the Dean's office.

Circulation (Janet Thomason)

Stacks Maintenance

Most student and staff efforts were focused on shelving the large amount of books returned at the end of the semester. Staff members Kelly Lockaby, Janet Thomason, and Matt McKee sorted and shelved. Circulation student workers Amanda Brooks, Will DuVal, Lei Gao, and Abdullah Radzai pitched in by shelving tops (books on top shelves of booktrucks). Alicia Hickman shelved a considerable amount in addition to her periodicals duties. Additionally, Matt McKee assigned each circulation staff member their summer shelf reading duties.

Periodicals

Eight shelf labels were made for the periodicals reading room. Two replacement requests were made for missing issues. Title cancellations – 7 records were searched; 3 titles were pulled; 4 titles were duplicates from previous lists.

Bandy Center (Yvonne Boyer)

The Bandy Center received a donation from Professor Robert Greer Cohn (Emeritus Professor of French, Stanford University) of material devoted to Stéphane Mallarmé. This will supplement the donation that he began in 2006. The material will be processed and housed in the Annex Horn Room, and will be available for use in the Bandy Center.

The Center received an interesting request from *Cabinet Magazine*, a quarterly journal of arts and culture, based in New York. The editor requested a sampling of Charles Baudelaire's signatures. "One of our upcoming articles explores the habit of tinkering with one's given name, either with the spelling or with the sounds themselves, for literary or other purposes." Henry Shipman provided a few scanned examples for this article from our original notes and letters section.

We continue to add new links to the Bandy website. One new site of note is the link to TF1 (Television France) with a special feature on Baudelaire's haunts in Paris. We received permission from TF1 to link to our site.

The list of titles and appraised value has been completed for the fall loan of selected Pascal Pia books for the Frist Art Center exhibition titled *Twilight Visions: Surrealism, Photography and Paris*.

The first draft of the Bandy Center brochure revision was submitted to Creative Services with image suggestions from the collection.

The *Recensement Bibliographique* was updated for May. Frank Lester assisted with updating the Bandy Site, as the Central Library's Webmaster. He also provided a template guide for the *Recensement Bibliographique* updates.

Instruction (Melinda Brown)

In May, Central librarians taught 1 course-related session to 15 students and 1 faculty member.

DEPT	Course No.	Course Title	Instructor(s)	Central Presenter(s)	Students	Faculty
ECON	224	Russia in Transition	Victor B. Supyan	Widmer & Romans	15	1
				TOTAL:	15	1

Additional instruction activities include the following:

The Central Instruction & Outreach Planning Group (Melinda Brown, Amy Stewart-Mailhiot, Mary Aquila, Ramona Romero, Larry Romans, Yvonne Boyer, and Robyn Harris) met to discuss possible plans for fall orientation activities.

Ramona Romero and Joell Smith-Borne (Peabody) led a LibGuides training workshop that was attended by Deborah Lilton, Sue Widmer, Amy Stewart-Mailhiot, Mary Aquila and Yvonne Boyer.

Amy Stewart-Mailhiot met twice with a faculty member to plan for upcoming instruction sessions for the faculty member's summer 200-level class.

Reference (Melinda Brown)

Mary Aquila met with Eli Moody for Camtasia training. Mary has been developing a LibGuide for Alert Services (awaiting Research Services Committee review), and immediately put her training to use to develop a tutorial showing how to set up alerts in ProQuest.

Government Information and Media Services (Larry Romans)

Larry and Frank participated in a meeting to prepare for a May 21 DiscoverLibrary (DL) Town Hall. The meeting included brainstorming and prioritizing of recommendations on the part of Central public service staff in order to improve the performance and the interface of the DL product. Larry volunteered to draft the list of questions and recommendations and Frank volunteered to put together a slide presentation based on numerous searches provided by Peter Brush to illustrate the major problems of naïve searches in DL. Frank spent several hours putting together the presentation (including time outside of work hours); testing the searches, devising and framing screenshots to best illustrate the searches, and revising the presentation based on feedback from Larry and others. Frank and Larry also attended a follow-up meeting revising talking points for the May 21 Town Hall.

Frank and Larry met with Jody Combs on May 22 to discuss Vanderbilt Library participation in LOCKSS, the library community open-source initiative for digital collection and preservation. Frank expressed interest in serving as the liaison for the program, assuming that there is material that the library would like to commit and preserve, and Larry agreed. Initially, involvement in the program will entail setting up an instance of LOCKSS on a Vanderbilt Library server, which Frank will help institute and which he will then take charge of maintaining. Frank said that he would seek out information about what titles have been committed to LOCKSS by other institutions.

Frank and Larry attended a day-long workshop on the 2010 Census on May 6. The department agreed to be a State Data Center affiliate to help with Census questions, since we would be answering such questions anyway. Larry also works with Jacob Thornton at the Census Information Center, and we receive copies of basic publications from Census through our being a CIC affiliate.

Larry met with Monte Holman, an employee with the History Department, to discuss resources in GIMS that may help him with his research-assistant activities. Larry also met Prof. Gary Gerstle, who directs the research.

Larry attended the TLA Leadership Conference at Montgomery Bell State Park. This included an orientation to the TLA Board and a team-building experience. Larry will be on the Board as a chair of the TLA Committee on Legislation.

Larry worked extensively with the ALA Gay, Lesbian, Bisexual, and Transgendered Task Force and the Social Responsibilities Task Force on what will be called "The Rainbow List" of GLBT books for children and youth. There has been some conflict on the composition, charge, and structure of the Rainbow Project Committee.

Frank met with Melinda Brown on May 18 and expressed interest in added involvement in instruction and outreach activity. Melinda recommended that Frank join the Central Instruction and Outreach Planning Group, become involved in summer planning projects, and increase involvement in instructional sessions during the fall, traditionally the busiest time for instruction.

Besides answering routine and involved reference and search queries, Frank coordinates the QuestionPoint queries for the department and answers many of the questions himself. Some of our more complicated questions involved the role of think tanks in American foreign policy, federal funding for somatic cell research, county-level microfilm from the 1850-1870 Tennessee censuses, Congressional legislation scaling back use of incandescent light bulbs by 2012, 1976-1977 parliamentary Command Paper on internal settlement of Rhodesian crisis, and Soviet census data on migration and demographic trends for 1959-1989.

Frank met with Melinda Brown on May 18 to discuss the management of the Google Calendar application on the Central website. Frank felt it would be best to standardize procedure so that updating the calendar will rest with one or at most two people, namely himself and, if necessary, a GIMS work-study student. Melinda agreed, although she added that clear lines of communication about this change would be necessary, and said that there could be situations in which it would be necessary for individual managers to update their own units' calendars. Frank also began work on updating the Central Library Google Calendar application based on the 2009-2010 academic year calendar sent to him by Janet Thomason.

Frank worked on numerous changes and modifications to the Central website during the month of May. Some of these changes included: (1) updating the "stacks" page to include more information and to add and place in better prominence an image showing users how to decipher LOC call numbers; (2) adding a link from the home page to the new Vanderbilt interactive campus map; (3) cleaning up subject guides that had not yet been converted to the "Top of Page" format agreed upon for the most recent design implementation; (4) updating Leisure Reading page; (5) creating new directory for Central building photos in K drive; (6) drafting new Hours page; (7) fixing dead links; (8) improving placement of the DiscoverLibrary logo on home page; (9) improving Acorn search box at top of home page; (10) placing new Ask Us logo on home page.

Frank met with Yvonne Boyer on May 14 to assist her with updating the *Recensement Bibliographique* section of the W. T. Bandy Center website. He also created a user guide for Yvonne to make the process easier in future updates, while letting her know that he would be happy to be available to help her in real time with any future updates as well. Frank sees this as an opportunity to promote his services as a go-to person to assist bibliographers and other Central users as a middle ground to involving LITS in routine web maintenance and updates.

In addition to the above, Frank met with Melinda and Yvonne on May 12 to follow up on a discussion point in the April Reference and Instruction Committee meeting about developing new language for the Central Library reference consultation form. The meeting yielded several action items for Frank's follow-up, including (1) checking with other academic libraries to ensure permissibility of adapting some of their form language for our purposes; (2) drafting new paragraph of language to incorporate more specificity

about the scope of consultations and the categories of patrons for whom consultations are provided; and (3) revising other areas of the page containing the consultation form for accuracy and meaning.

Teri continued working on the PREX inventory with the help of our summer student workers. The paper PREX collection has been completely inventoried, and the microfiche collection is almost finished. Seventy-nine records were added to Workflows this month, and holdings were updated for 80+ microfiche records. Teri also worked on the monthly Marcive load, which required a little extra work this month due to an unresolved issue of separate format records. Teri and Larry discussed the implications of adding OCLC holdings to our hearings records with Zora Breeding and Linda Tesar.

Teri initiated the process of having GPO air a PSA on Vanderbilt's WRVU station about the Federal Depository Library Program. The PSA will air during the summer and fall semesters. Teri also sent four offers lists, compiled by student workers, to various state and national depositories.

Teri placed an order for security strips that we will use for our headphone collection, which has gradually been dwindling. Brian applied the security strips as well as identifying labels on all of our headphones. We hope this will cut down on their disappearance.

Teri trained summer students, all graduate students from the previous semester, on processing U.S. and U.N. depository shipments. She also created a revised schedule for the rest of the summer term. In addition to processing, students worked on filing ASI microfiche, shelving, inventory, the Marcive monthly load, shifting in the stacks, and broken link reports.

Teri finished identifying and contacting LibQual+ incentive winners. All LibQual+ prizes have now been distributed. She collected information for Human Resources regarding taxable fringe benefits for some of the prize recipients.

Teri completed the detailed data entry for the April Central Seating Sweep.

In May, Brian returned professors' personal copies of videos left from spring semester reserves and placed a new group of films on reserve for Maymester courses. Brian updated the Media Center's online genre and language lists. He also fixed broken links on the National Statistics agencies web page and experimented with moving its content over to a LibGuides format.

Brian wrapped up his DiscoverArchive class project by submitting a handful of remaining articles by the faculty members he had assisted. He met with Ronee Francis to discuss ways he could continue to be involved with DiscoverArchive.

Brian answered patron questions about microfilm holdings, Fair Use, and the DRM contained on the WALL-E DVD.

Statistics

General Library Building (GLB) Access (includes Divinity Library)

17,810 entrances/exits at Library Lawn
10,041 entrances/exit at Breezeway
27,851 total entrances/exits to the GLB (7% decrease from May 2008)

Circulation

4,729 total charges at circulation desk (2% decrease from May 2008)
127 renewals at circulation desk
819 charges at express check-out (14% increase from May 2008)
5275 online renewals (% increase from May 2008)
53 laptop charges (32% decrease from May 2008)
72 reserve charges (14% increase from May 2008)
5 reserve renewals
11,145 items discharged (10% decrease from May 2008)
11,463 total items charged (22% decrease from May 2008)
2,720 items received from other libraries (16% decrease from May 2008)
412 holds placed (9% decrease from May 2008)
150 searches for missing books (28% increase from May 2008)
43 bills created (7% increase from [month last year])
16,835 books shelved (10% decrease from May 2008)

401 bound periodicals shelved (2% increase from May 2008)
 584 unbound periodicals shelved (20% decrease from May 2008)
 373 newspapers shelved (12% decrease from May 2008)
 18,519 total items shelved (12% decrease from May 2008)
 161 periodical volumes sent to the bindery
 209 periodicals volumes returned from the bindery and prepared for shelving
 16 boxes of microfilm received from bindery for GIMS
 272 rush books processed (13% decrease from May 2008))
 0 book trucks sent to the Annex from stacks (% decrease from May 2008)
 6.3 hours spent shifting in stacks (% decrease from May 2008)
 5 sets of serials sent to the bindery

Reference

264 total reference transactions
 67 (27%) reference questions answered at reference desk
 20 (8%) by e-mail
 18 (7%) by telephone
 146 (58%) directional questions answered at reference desk
 10 e-mail questions off-desk
 1 phone or in person questions off-desk
 2 consultation meetings with students doing in-depth research projects off-desk

Government Information/Media Services

383 total items charged (34% decrease from May 2008)
 326 items discharged (18% decrease from May 2008)
 25 reference questions (212% decrease from May 2008)
 128 media service transactions (39% increase from May 2008)
 41 video reserves processed (24% decrease from May 2008)
 1 video reserve purchase requests submitted
 10 items sent to bindery
 370 depository items processed
 15 non-depository items processed
 79 records added via copy-cataloging
 220 items re-shelved (3% decrease from May 2008)

Bandy Center

15 Baudelaire Center books or dossiers consulted
 8 Pascal Pia Collection books paged from the Library Annex
 1 box (dossiers) Gilbert Sigaux Collection materials consulted
 5 interlibrary loan requests
 10 photocopies prepared
 4 visitors
 35 books added to the Baudelaire Collection

Instruction

1 session for 16 participants

Additional Meetings, Conferences, and Training Activities

University Committees	No. or Freq.	Attendee(s)
Vanderbilt Web Spiders	1	Peter Brush
University Staff Advisory Committee	1	Sue Widmer
Library Committees or Groups		Attendee(s)
Central Library Staff Forum	monthly	All Central staff encouraged to attend
Central Library Unit Heads meeting	monthly	Central Library Department Heads
Circulation and Access Committee	1	Brian Boling & Janet Thomason
Collection Development Dept. meeting	monthly	Bibliographers & Bryan Kurowski
Digital Library Steering Committee	weekly	David Carpenter
DiscoverLibrary Production Group	1	Deborah Lilton
DiscoverLibrary Talking Points Revision mtg.	1	Larry Romans & Frank Lester
DiscoverLibrary Town Hall	1	Many staff members attended
DiscoverLibrary Usability Subcommittee	1	Deborah Lilton

GIMS Staff Meeting	weekly	
Library Council	weekly	David Carpenter & Robyn Harris
Library Green Team	1	Peter Brush & Teri Bante
Web Maintenance Group		Frank Lester & Sue Widmer
Other Meetings		Attendee(s)
ALA Executive Board conference call	1	Larry Romans
ALA International Relations Round Table Conference Call	1	Larry Romans
DiscoverArchive Mentorship	1	Brian Boling
GPO Webinar – Washington State Library Conservation Kitchen: “Wraps, jackets, and boxed treats	1	Teri Bante
Institutional Repository webinar	1	Brian Boling
Libguides Training		Brian Boling
LibQual+ meeting		Teri Bante
Reference and Instruction Group		Larry Romans & Frank Lester
Staff Development Committee	1	Jared Ingersoll